

STAGE 1 SANCTIONS

Submit a Request for Review to studentcasework@southwales.ac.uk using the Request for Review form

We will let you know whether the case is eligible for reconsideration within five working days

If the case is ineligible, you will be given a Completion of Procedures letter with advice about contacting the Office of the Independent Adjudicator (OIA) if you are dissatisfied

If the case is eligible, your case will be referred to a member of the faculty who will review the case within 20 working days

The Faculty member will make one of the following decisions:

Keep the outcome the same

Change the outcome to something else

If the outcome has not been changed, you will be given a Completion of Procedures letter.

If the outcome has changed, but you remain unhappy and want to make a complaint to the OIA, you can ask Student Casework for a Completion of Procedures letter.

STAGE 2 SANCTIONS (HEARING LEVEL)

Submit a Request for Review to studentcasework@southwales.ac.uk using the Request for Review form

We will let you know whether the case is eligible for reconsideration within five working days

If the case is ineligible, you will be given a Completion of Procedures letter with advice about contacting the Office of the Independent Adjudicator (OIA) if you are dissatisfied

If the case is eligible, a Review Panel will meet within 20 working days

Arrange a new Committee to re-hear the case, or certain parts of it
Refer again to Procedure for Stage 2: Committee Hearings

The Review Panel will make one of the following decisions:

Change the outcome to something else

Keep the outcome the same

If the outcome has not been changed, you will be given a Completion of Procedures letter.

If the outcome has changed, but you remain unhappy and want to make a complaint to the OIA, you can ask Student Casework for a Completion of Procedures letter.