

## Information supporting international students working in the UK

This document consists of three pages, all of which should be read together to fully understand the advice on working in the UK.

Please note that the University cannot provide individual letters confirming that a student or their dependants are permitted to work, as it does not have the authority to state a person's right to work.

However, we can produce a letter outlining the rules regarding international students working which are detailed on the following 2 pages.

Undergraduate students can find the University standard term dates and vacation dates on the University website: <https://www.southwales.ac.uk/about/term-dates/>

Your student status letter and CAS will confirm when you are due to complete your course.

Postgraduate students can find the standard term dates on the University website: <https://www.southwales.ac.uk/about/term-dates/>

Most Postgraduate students are not entitled to a Summer vacation period and are deemed to be in term time during the summer months. If you are enrolled in a postgraduate course, it is important to request a bespoke term date letter from the Academic Registry.

It is your responsibility to ensure you do not work during term time. If you have completed your course and wish to work full-time, you will also need the CAS statement that you used to apply for your current visa. You can work full time from Monday after the end date on your CAS until your visa expires, provided you have no resits, repeats or academic engagement during this period.

If you wish to work full time during the summer, you cannot assume that you can work for the entire summer break. You may only work full time if you have no academic engagement and are in an official vacation period as designated by the University.

If you have any resits, you are considered to be in term time for the entire resit period, not just up until your hand in date.

Confirmation of your individual academic situation from your Advice Zone plus the government rules on international students working in the UK that we have given you, should be sufficient to address employment queries. Your employer can also verify your eligibility to work by contacting the:

**Home Office Employers' Helpline on 0300 123 4699**

**Immigration and International Student Advice Team  
University of South Wales**

**Tel:** 01443 482083

**E-mail:** [international.advice@southwales.ac.uk](mailto:international.advice@southwales.ac.uk)

**Website:** [intadvice.southwales.ac.uk](http://intadvice.southwales.ac.uk)

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## To Whom It May Concern

### Tier 4 (General) or Student Route

This is to confirm that students holding a Tier 4 (General) or Student Route visa are permitted to work in the UK, subject to the Home Office conditions outlined below.

Students are not permitted to work if their visa (whether in the form of a sticker in their passport, a Biometric Residence Permit or Online Status Check) states any of the following:

- No work; or
- Work prohibited

If their visa states something else, then they are authorised to work subject to the following conditions:

#### If their Tier 4 or Student visa was issued on or after the 6th April 2010:

If they are studying on a **degree level course or above**, i.e. a bachelors or masters course, they must not:

- Work for more than 20 hours per week during term time, except in the case of an agreed work placement or internship.

If they are studying on a course that is **below degree level**, i.e. a foundation or pre-sessional English course or an HND, they must not:

- Work for more than 10 hours per week during term time.

#### All students holding a Tier 4 or Student visa can do most kinds of work, but must not:

- Engage in business, self-employment or provide services as a professional sportsperson or entertainer.
- Not provide services as a doctor or dentist, including training for these professions.
- Pursue a career by filling a permanent, full-time vacancy, even after the course has been completed

As detailed above, during term time international students must not work for more than 10 or 20 hours a week depending on the level of their course and the date their visa was issued, except in the case of an agreed work placement.

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There are however periods when students are not expected to attend classes but when they should be studying, writing a dissertation, or preparing for exams as part of their course. They should not be working more than the relevant 10 or 20 hours during these periods as they are considered to be in term time.

**There are certain periods when international students are allowed to work full-time.** They are as follows:

- During designated University Easter and Christmas vacations. Most undergraduate students are also entitled to a Summer vacation, while most Postgraduate students are not.

The student will need to provide evidence their term dates from the University in order to work additional hours above those listed on their immigration permission. As noted on page 1, different students need to evidence this in different ways.

- Whilst undertaking a work placement as part of their course (for further information see <https://intadvice.southwales.ac.uk/working-uk/work-placements-and-internships/>)
- For the remaining leave (Tier 4 or Student visa) that students have on completion of their studies, whilst waiting for their results or commencement of a new course or graduation. This could be up to 4 months depending on the level of course studied. An official course completion date is that on the Confirmation of Acceptance for Studies (CAS) statement as submitted to the Home Office (and not the student's last submission date)

For more information regarding international students working in the UK, please refer to the leaflet: 'Working in the UK during your studies' which is available to download from the UK Council for International Student Affairs website ([www.ukcisa.org.uk](http://www.ukcisa.org.uk)).

**You can also check a student's eligibility to work by calling the Home Office Employers' Helpline on 0300 123 4699**

### **Immigration and International Student Advice Team University of South Wales**

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